Hey, Alfredo

I am applying for a new job, and I was wondering if you could write me a letter of recommendation. At the moment, I am not working in any job right now, but I am learning a lot about new construction methods through my schooling. I want to get this job to be able to apply the things that I am learning at school and make those connections in the field that I need and want for my career. When I worked with you, I remember that I excelled in following your directions. I was also a fast learner when it came to new methods. The company I'm applying to is looking for people that are willing to learn and to do things out of their comfort zone. They are also looking for people who have experience in finishing construction. You can send it to “American Construction” 3435 iris ln Rigby, Idaho. Address it to Tony Watson. My resume is on the next page.

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| ISAAC BOJORQUEZ  345 W 5th S, Rexburg, ID 83440 · 650 484 7229  [BOJ17001@BYUI.EDU](mailto:BOJ17001@BYUI.EDU) · Linkedln: Isaac Bojorquez | |  |
| I want to be able to gain experience for my future career goals. I am working towards a degree in Construction Management and wish to gain experience in any field. I want to make it a career of mine. | |  |
| **EXPERIENCE** | |  |
| **JANUARY 20TH,2020 – AUGUST 5TH, 2020****GENERAL LABOR, BOJORQUEZ HANDY MAN SERVICES**  I was in charge of making sure that I the job site was clean and that all the workers had the right tools for the job. I was also used to fill in on jobs that needed more help and to speed up the process. | |  |
| **JANUARY 2ND,2021 – APRIL 12TH,2021****TEAM LEAD, BOJORQUEZ HANDY MAN SERVICES**  I was in charge of 2 workers and we filled in the gaps on jobs that needed extra help. We also helped clean up job sites. | |  |
| **EDUCATION** | |  |
| **JUNE, 2017** **HIGH SCHOOL GRADUATE, SUMMIT PREPARATORY SCHOOL**  It was a college prep school that focused on helping us reach and stay in college. I was part of student senate for my Junior and Senior years. I also lead a team to improve unity and bring a healthy school culture. | |  |
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| **SKILLS** | |  |
| * I am an experienced leader. * I am confident in my skills | * I am understanding * I am a good listener * I am attentive |  |
| **ACTIVITIES** | |  |
| I can speak Spanish fluently and have used it in construction often. I was a missionary for The Church of Jesus Christ of Latter-day saints. I was given the assignment to help groups of missionaries in their work and provide an example of how to be effective. I was a boy scout and reached the rank of 2nd class. | |  |